

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

O/o The VC & MD,
Bus Bhavan, Hyderabad-624,
Date: 06/05/2013.

No. STO(DP)/DA(2)/2010-IT.

To,
All the Regional Managers.

Sub:- **PAYROLLS** : - Software to generate **DA arrears** for the period July-2012 to Oct-2012 to Employees/Officers payable in May 2013 salary bill - Implementation procedure - Reg.,

Ref:- PD Circular No. PD-16/2013, Dated 4-05-2013.

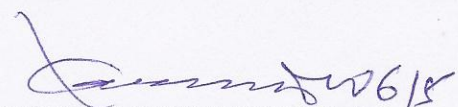
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Vide Circular cited, it was communicated that the competent authority has accorded sanction for payment of DA arrears for the period July 2012 to October 2012 to all Employees and Officers whose pay has been fixed in RPS 2009.

Accordingly, Payroll Module software was modified to generate DA Arrears Card for the months of July 2012 to October 2012 for pre-audit. This data after audit can be directly taken as payin3 input to May 2013 salary bill and arrears can be generated in the May 2013 salary bill payable on 1st June 2013. The software has to be implemented at all payroll processing centers of the Corporation for correct drawl of DA arrears.

The software is kept in 'RTCWAN' in 'STO-DP/may13sw/da-arr' folder. The implementation procedure is enclosed herewith to help the payroll processors at Accounts Offices for generation of DA arrears.

Therefore, **Regional Managers** are advised to instruct the **Regional Accounts Officers** to utilize the above software to draw DA arrears of July 2012 to October 2012 and arrange payment of DA arrears in May 2013 salary bill to all the Officers and Employees of the Region.


EXECUTIVE DIRECTOR(E & IT)

Copy to ED (A&P)/FA&CAO for information please.

- All Executive Directors of the Zones for favour of inf. please.
- Chief Personnel Manager/Chief Auditor/CM(A&S)/CFM for information.
- All Dy.CAOs of Zones/Regions for information and n/a.
- All AOs of the Zones/Regions for information and n/a.
- All Depot Managers for information and n/a.
- All Regional payrolls Supervisors/Processors for inf. and n/a.

PROCEDURE FOR DA ARREARS CARDS & SUMMARY PRINTING

- I. All Region IMAGE FILES of Jul-12 to October-12 to be appended as given below.

```
$ cat *072012.img >jul.img
$ cat *082012.img >aug.img
$ cat *072012.img >sep.img
$ cat *082012.img >oct.img
$ cat *042013.img >apr.img
$ runcobol dacut.cob
1. INPUT-FILE: jul.img      OUT-FILE : jul.dat
2. INPUT-FILE: aug.img      OUT-FILE : aug.dat
3. INPUT-FILE: sep.img      OUT-FILE : sep.dat
4. INPUT-FILE: oct.img      OUT-FILE : oct.dat
5. INPUT-FILE: apr.img      OUT-FILE : apr.dat
$ cat jul.dat aug.dat sep.dat oct.dat >> da.tot.
```

- II. UNIT IMPOSTION (to get the da-arrears in the present unit).

```
$ sort da.tot +0.6 -0.12 >da.srt
$ mv da.srt da.tot
$ sort apr.dat +0.6 -0.12 >apr.srt
$ mv apr.srt apr.dat
$ runcobol dauntimp.cob
  CURRENT MONTH FILE:apr.dat
  TOTAL DATA FILE   :da.tot
```

- III. FINAL SORTING, CARDS GENERATION & SUMMARY GENERATION

```
$ sort da.tot +0.128 -0.132 +0.4 -0.12 >da.srt
$ mv da.srt da.tot
```

```
$ runcobol dacard.cob (cards generation program)
INPUT FILE :da.tot      PRINT-FILE :da.prt
```

```
$ runcobol daarsum.cob (summary generation program)
INPUT FILE : da.tot     SUMM-FILE : da.sum
```

- IV. UNIT WISE SEPARATION OF DATA

```
$ runcobol dauntsep.cob (UNITWISE SEPARATION)
  INPUT FILE :da.sum
  OUT FILE  :hoda05.dat e.g. (Head office da file)
  UNIT NO   :unit no. (incase of multiple units change
                the unit number only)
```

NOTE: All the *da05.dat files should be in the "data" directory.
While processing the bill da file automatically gets appended to the relevant *tr05.trn file.